

ACCESSIBILITY PLAN INC EYFS AND BOARDING 2019 – 2022

NEXT REVIEW DATE: February 22
OWNER: Operations Manager
REGULATORY REQUIREMENTS: 17b

Purpose of the Plan

The purpose of the plan is to show how we intend, over time, to increase accessibility to the physical environment, the curriculum and written information so that all students with a disability can take full advantage of their education and associated opportunities.

Definition of a Disability <https://www.gov.uk/definition-of-disability-under-equality-act-2010>

- A person is disabled under the Equality Act 2010 if they have a physical or mental impairment that has a ‘substantial’ and ‘long-term’ negative effect on their ability to do normal daily activities. *Note that: ‘Substantial’ is more than minor or trivial and ‘long-term’ means twelve months or more.*

Relevant Legislation

- The Equality Act (2010) <https://www.legislation.gov.uk/ukpga/2010/15/contents>
- The Special Educational Needs and Disability Code of Practice: 0 – 25 years (January 2015)
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/398815/SEND Code of Practice January 2015.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/398815/SEND_Code_of_Practice_January_2015.pdf)

*To be read in conjunction with the Special Educational Needs Policy, Teaching and Learning Policy, Curriculum Policy and Admissions Policy.
To be reviewed annually through Education Sub Committee, Estates Sub Committee and Pastoral Sub Committee.*

	ACTION POINTS	LEAD/TEAM	TIMESCALE	RESOURCE	ANNUAL EVALUATION/UPDATES
Increasing access for disabled students to the school curriculum (including teaching and learning and participation in the Extra Curricular Programme and Educational Visits)					
To provide staff with appropriate training to enable them to meet the needs of disabled students in the classroom	<ul style="list-style-type: none"> INSET provided by the SENDCo, School Nurse or specialist staff e.g. Teacher for the Deaf/SALT Access to external training as required for SENDCo/TAs 	SENDCo/School Nurse SENDCo/School Nurse	Annually with additional training provided as required Reviewed annually	INSET Time Training costs (approx. £300 plus VAT plus travel per external training session)	
To provide appropriate IEPs/PLPs to support staff in meeting the needs of disabled students within the classroom	<ul style="list-style-type: none"> Produce, review and update documents as required Keep staff fully informed through Staff Briefings and updates 	SENDCo SENDCo/Pastoral Leads	As required and at least annually Bi weekly as required	Time	
To engage effectively with parents of disabled students and the student themselves	<ul style="list-style-type: none"> Maintain contact with parents e.g. through progress meetings, requesting input into IEPs/PLPs Maintain contact with students e.g. through 	SENDCo/Pastoral Leads/School Nurse SENDCo/Pastoral Leads/School Nurse	Ongoing at least annually Ongoing at least	Time Time	

	requesting input into IEPs/PLPs		annually		
To make effective use of resources to increase access to the curriculum	<ul style="list-style-type: none"> • Strategic deployment of TAs • Appropriate use of ICT/preferred fonts/overlays/microphones etc. as required • Plan all out-of-hours activities/EVs ensuring reasonable adjustment to boost participation e.g. through Risk Assessment, additional staffing 	<p>SENDCo/DHs</p> <p>SENDCO/TAs</p> <p>All staff</p>	<p>Review annually As required</p> <p>Review participation rates annually</p>	<p>Paid through Staffing Budget Associated costs from SEND budget</p> <p>Time e.g. for advance visits</p>	
To make appropriate curriculum adaptations, where practicable, to meet the needs of disabled students	<ul style="list-style-type: none"> • Carry out assessments to enable approval of the use of additional resources e.g. laptops • Timetable specialist interventions to build skills in small groups or 1-1 • Adaptations to the curriculum where practicable e.g. reduce the number of languages studied • Provide necessary pastoral support 	<p>SENDCo</p> <p>SENDCo/DHs</p> <p>DHs</p> <p>DHs/Pastoral Leads</p>	<p>As required to meet JCQ deadlines</p> <p>Review termly</p> <p>Annually and as required</p> <p>As required</p>	<p>Paid through Staffing Budget – no proposed increase of TA hours</p>	

	<ul style="list-style-type: none"> To monitor progress and set specific targets such that good progress is made Evidence, apply for and put in place access arrangements for public examinations 	DH Primary/SENDCo/Head of Achievement and Progress SENDCo and Exams Officer supported by evidence from staff	Ongoing but especially key data points Annually		
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Improving access to the physical environment of the school					
To continue to make appropriate improvements to the physical environment where practicable	<ul style="list-style-type: none"> Undertake an annual Access Audit Replace and maintain external signage and lighting as required Identify ways of improving access 	HM and Operations Manager HM and Operations Manager HM and Operations Manager	Annually Annually	Associated costs	
To improve signage to indicate access routes around school	<ul style="list-style-type: none"> Signs indicate disabled parking and more wheelchair friendly routes where reasonable adjustment makes these available within the limitations of the building 	HM and Operations Manager	Annually	Cost of signage	
To maintain safe access around the	<ul style="list-style-type: none"> Programme of grounds work 	Operations Manager	As per ground	Costed within Grounds and	

exterior of the School			works schedule	Maintenance	
To maintain safe access around the interior of the School	<ul style="list-style-type: none"> Ongoing maintenance programme, improved flooring and furniture layout 	Operations Manager	As per ground works schedule	Costed within Grounds and Maintenance; additional costs for externally provided works	

Improving the delivery of written information					
To improve the provision of information via the website	<ul style="list-style-type: none"> Review accessibility of School website information 	HM PA/DH	Annually		
To improve access to alternative print formats	<ul style="list-style-type: none"> Administration Staff to support and help students/parents to access School information – SENDCo to provide training as required 	Admin Team	As required		
	<ul style="list-style-type: none"> Provide translated documents where practicable 	Admin Team	As required	Cost of translators approx. £150 per 1000 words depending on language; BSL Translators approx. £200 per half day	
	<ul style="list-style-type: none"> Provide enlarged print/audio information where practicable 	Admin Team	As required		

To provide appropriately differentiated resources for students with disabilities	<ul style="list-style-type: none"> • Support staff in developing resources with due regard for reading age, layout etc. • Use of readers/scribes in public examinations 	SENDCo Exams Officer	As required May/June		
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APPROVED BY:	
SIGNATURE	
NAME	
DATE	